**Assessment Committee MEETING AGENDA**

**Date**: January 27, 2025| **Time**: 12-12:50PM | **Location**: ZOOM | **Recorder**: Elizabeth Carney

|  |
| --- |
|  |
|  **­ Topic/Item** | **Facilitator**  | **Allotted Time** | **Short Description of Topic and Task**  | **Category** |
| **Updates** | Elizabeth | 5-10 min | Space for any updates/sharing | [ ]  Discussion[ ]  Decision[ ]  Advocacy[x]  Information |
| **Explore how to revise the report and plan templates for the new two-year reporting cycle PART 2** | Elizabeth | 40 min | At the last meeting we reviewed the report template, noting what should stay and what needs to be changed. Today we’ll review the plan template. *Second verse, same as the first!* | [x]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |



|  |
| --- |
|  **FUTURE AGENDA ITEMS FOR MEETINGS** |
| **Topic/Item** | **Facilitator** | **Short Description of Topic and Task**  | **Category** |
|  |   |  | [ ]  Discussion[ ]  Decision[ ]  Advocacy[ ]  Information |
|  **Upcoming Meeting Dates** | **Start Time** | **End time** |  **Location**  |
| Feb 10, Feb 24 |  |  |  |
| **MEMBERS** | Martha Bailey, Elizabeth Carney, Becky Ellison, Jil Freeman, Erin Gravelle, Kelly Mercer, Stephanie Murphy, Lisa Nielson, Lisa Reynolds, Ashley Sears, Yvonne Smith, Aundrea Snitker, Steven Soll, Amy Warren **Start time Location**  |